

Rules Related to Unfair Means for Various University Examinations

1. Every student enrolled in the University or its constituent institutions shall at all times take reasonable steps to ensure and protect the interest and prestige of the University, pursue his/her studies diligently in accordance with the Statutes, Ordinances, Rules and Regulations of the University, maintain discipline and do nothing which is inappropriate for a “*Student*”, contravention of which shall be treated as misconduct.
2. During the examination, candidates shall be under the disciplinary control of the Center Coordinator of the respective centre.
3. On receipt of a report regarding use of unfair means by any student at any University examinations including breach of any of the rules laid down by the University, Disciplinary committee shall inquire into the disciplinary cases referred to it and to punish for such unfair means or breach of the rules by expulsion of such student either for a specified period or permanently, as the case may be, from any University examination or academic programme of study in a recognized Institution or in the University Department or by cancellation of the result of the student in the examination for which the student appeared according to the gravity of the offence.
4. Any Act defined as unfair means/ malpractices in Ordinance/Regulation of the University as well as in this document shall be suo moto be considered as unfair means/malpractice.

Any type of unfair means adopted during the examinations that might be of any use for assistance and/or any type of help in answering any question(s) or part of the question thereof as described hereinunder shall lead to the punishment(s) mentioned hereinunder:

Serial Number	Nature and Type of Unfair means adopted	Punishment
1.	(i) Irrelevant printed/written material - inscribed, engraved and/or written material on Writing Pad and/or Ruler and/or Compass box and/or Exam Admit-card/Hall-ticket and/or Calculator and/or Body parts and/or Handkerchiefs and/or Dress worn etc., (ii) Mobile phone/Electronic gadget (like Digital diary, Programmable calculator, Pen scanner, Bluetooth equipment, Smart watches etc.) found from the student - IN SWITCHED OFF MODE (NOT IN USE by the student) , (iii) The student found to exchange oral or non-verbal gesticulate sign language, talking with the other examinee(s) inside or outside the Examination Hall.	W – Warning Communication of pronounced punishment with issuance of STRICT WARNING to the concerned student about refraining from adoption of any type of unfair means in future. In such a case concerned student will be allowed to appear for the immediate next “Supplementary Examination and/or Regular Examination, as the case may be” for the concerned Examination cycle, if need be.

2.	<ul style="list-style-type: none"> (i) Insignificant written material found on the Writing Pad and/or Ruler and/or Compass box and/or Exam Admit-card/Hall-ticket and/or Calculator and/or Body parts and/or Handkerchiefs and/or Dress worn etc. and/or any written material found around the student, (ii) Mobile phone/Electronic gadget (like Digital diary, Programmable calculator, Pen scanner, Bluetooth equipment, Smart watches etc.) found from the student – SWITCH ON MODE (NOT IN USE by the student), (iii) The student who tries to reveal his/her identity by any means, (iv) Instructions not abided by the student given by the staff conducting or supervising the examination. 	<p>SPC + Warning</p> <p>Cancellation of the performance of the concerned student in the respective course/paper. Communication of pronounced punishment with issuance of STRICT WARNING to the concerned student about refraining from adoption of any type of unfair means in future.</p> <p>In such punishment, concerned student will be allowed to appear for the immediate next “Supplementary Examination and/or Regular Examination, as the case may be” for the concerned Examination cycle.</p>
3.	<ul style="list-style-type: none"> (i) Written material damaging the University property relevant/irrelevant to the subject/course is found on the benches and/or wall and/or Desk and/or furniture etc., (ii) Caught red-handed with Mobile phone/Electronic gadget (like Digital diary, Programmable calculator, Pen scanner, Bluetooth equipment, Smart watches etc.) IN SWITCH ON MODE and having concerned subject/course material stored on it, (iii) Possession of another student's answer book, exchange of answer book or copying from the answer book(s) of other student, (iv) Leaving the Examination Hall without handing over the answer book(s) and/or Continuation sheet(s), (v) Identical answers in the answer books of two or more students reported by the Evaluator/Examiner and/or Assessment Coordinator during evaluation to the Centre Coordinator of the Assessment cell or Examination branch. 	<p>SPC + 1</p> <p>Cancellation of performance of the concerned student(s) in the respective course/paper and disallowing the student(s) concerned from appearing at ONE subsequent examination of the respective course/paper of the concerned semester. Communication of pronounced punishment with issuance of STRICT WARNING to the concerned student about refraining from adoption of any type of unfair means in future.</p> <p>In such punishment, concerned student be not allowed to appear for the immediate next “Supplementary Examination and/or Regular Examination, as the case may be” for the concerned Examination cycle.</p>
4.	<ul style="list-style-type: none"> (i) Attaching currency notes in the answer book, (ii) Attempting to bribe any official of the University, 	<p>CPC</p>

	<p>(iii) Exciting, Provoking or Enticing other students at examination,</p> <p>(iv) Contacting or communicating with the examiner by writing anything in the answer book with a view to entice, threaten, offer a reward or to request for the favour to self or disfavour to other student - Reported either by invigilator and/or Evaluator/Examiner and/or Assessment Coordinator and/or any staff on the Examination duty to the Centre Coordinator of the Assessment cell or to the Examination branch.</p>	<p>Cancellation of the performance of the concerned student at the examination of the respective semester IN FULL. Communication of pronounced punishment with issuance of STRICT WARNING to the concerned student about refraining from adoption of any type of unfair means in future.</p> <p>In such punishment, concerned student will be allowed to appear for the immediate next “Supplementary Examination and/or Regular Examination, as the case may be” for the concerned Examination cycle.</p>
Note: The recovered currency will be deposited in the University accounts.		
5.	<p>(i) Tampering/Interfering/Disfiguring with University Seal and/or answer book and/or other stationery used in the examinations,</p> <p>(ii) Significant written/printed material and/or micro xerox found in possession during the examinations,</p> <p>(iii) Students indulge in unfair-means activities outside the examination hall.</p> <p>(iv) Misconduct such as using obscene language/violence/threats/quarrelling with staff of the examination duty,</p> <p>(v) Arrogant and disorderly behaviour during examinations,</p> <p>(vi) Disturbing other students in the hall,</p> <p>(vii) Unauthorized access to examination records or strong rooms including online records for tampering or modifying the same,</p> <p>(viii) Repeat instances of involvement in Malpractice,</p> <p>(ix) Involvement in multiple types of malpractice in the same instance/Examination.</p>	<p>CPC + 1 (#)</p> <p>Cancellation of the performance of the concerned student at the examination of the respective semester in full PLUS the concerned student would NOT be allowed to appear for ONE subsequent examination of the same semester. Communication of pronounced punishment with issuance of STRICT WARNING to the concerned student about refraining from adoption of any type of unfair means in future.</p> <p>In such punishment, concerned student be not allowed to appear for the immediate next “Supplementary Examination and/or Regular Examination, as the case may be” for the concerned Examination cycle.</p>
	<p># Note: Depending on the gravity of the offence, permanent debarment from exams may be considered and/or the Police complaint be lodged by the Registrar upon receipt of the report from the Discipline Committee constituted by the Vice-Chancellor.</p>	
6.	<p>(i) Possession of any type of weapon during examinations^{@@},</p> <p>(ii) Denying submission of any type of statement after being caught in possession of unfair means</p>	<p>CPC + 2</p> <p>Cancellation of the performance of the concerned student at the</p>

	<p>material as described hereinabove pertaining to the examination and/or Running away without submission of any statement after being caught in possession of unfair means material as described hereinabove pertaining to the examination and/or trying to destroy the evidence used in employing unfair means,</p> <p>(iii) Impersonation in any form at the University examinations,</p> <p>(iv) Smuggling in/out written or blank answer book(s), and/or any part thereof, with or without forging the signature of the invigilator,</p> <p>(v) In case of any physical act of aggression or violence or injuring any University staff.</p>	<p>examination of the respective semester IN FULL PLUS the concerned student would NOT be allowed to appear for TWO subsequent examinations (One Supplementary/Regular and One Regular/Supplementary, as the case may be) of the same semester. Communication of pronounced punishment with issuance of STRICT WARNING to the concerned student about refraining from adoption of any type of unfair means in future.</p>
	<p>Note: @@: The Police complaint be lodged by the Registrar upon receipt of the report from the Discipline Committee constituted by the Vice-Chancellor. In case of impersonation, all the student(s) of the University involved in this act, shall be punished as per the present provision.</p>	
7.	Mass copying	<p>If the Vice-Chancellor is convinced that there has been a mass copying, or use of unfair means at a particular Examination Hall/Centre/Venue, the respective examination may be cancelled for all candidates appearing for a particular course/paper and may order for re-examination.</p>
	<p>Note: The Vice-Chancellor will assign the task to Discipline committee to determine and fix the responsibility and to identify the concerned person(s) involved for mass copying. The Vice-Chancellor will be the competent authority for imposing an appropriate penalty upon the responsible person(s) on receipt of recommendation(s) of the Discipline committee.</p>	
8.	<p>(i) Malpractice in case of practical examination/dissertation/project.</p> <p>(ii) If a student is found guilty of plagiarism of a dissertation/project work during the period of assessment.</p> <p>(iii) If a student is found guilty of Influencing member of adjudication committee or panel for viva voce of resorting to any malpractice.</p>	<p>To be dealt with as per the recommendations of the appropriate committee constituted by the Vice-Chancellor.</p> <p>A reduction in awarded grades and/or deferment of submission and/or appropriate punishment would be decided by the Discipline Committee constituted by the Vice-Chancellor.</p>

		<p>Further, in case of (ii), Resubmission of dissertation/project work in case of Student of Master's Degree/Integrated Programme, with the entire process of review conducted afresh.</p> <p>The Vice-Chancellor will be a competent authority to decide in such a nature of malpractice.</p>
9.	Tampering with or altering the Statement of Marks/Grades (Mark-sheet or Grade-sheet) and/or Examination registers etc.	The Vice-Chancellor may direct the Registrar to lodge a Police complaint upon receipt of the report from the Discipline Committee and rusticate concerned student(s) from the University, if so warranted.
10.	All other forms of malpractice which are not covered hereinabove.	Appropriate actions would be decided by the Discipline Committee constituted by the Vice-Chancellor.

Abbreviations and Interpretations:

- a) **SPC:** Specific Performance Cancelled (Specificity is about a particular course/paper in which the student is reported for alleged use of Unfair means.)
- b) **CPC:** Current Performance Cancelled (This punishment results into cancellation of entire examination of a semester in which the student is reported for alleged use of Unfair means.)
- c) **In case of assignment of any punishment (Except for 1 – “WARNING” as listed hereinabove) the student concerned shall be considered to have an “ATTEMPT”.**
- d) **The same set of rules as specified hereinabove shall be applicable even for Supplementary Examinations.**
- e) The student shall not be eligible for any medal and/or prize of the University in case of punishment under any of the abovementioned sections, **except 1 wherein WARNING was assigned.**

In all the above listed measures of adopting unfair means, wherein any student appearing for an examination and/or not appearing at any examinations who has been allegedly prima facie reported indulged and found employed in any unfair and unethical act shall be immediately expelled from a course/paper/subject for which he/she is reported. He/She be allowed to appear for all the consequent examination(s) of the same Semester of the respective Programme and/or any other Programme and/or any other examination in which he/she is enrolled as a student.

Further, as all the academic programmes are under the semester system, any student allegedly reported using unfair means at a particular semester be not restricted from studying/admission to the next higher semester, if he/she is found eligible as per rules.

Note:

“Provided that during the pending of an inquiry into the alleged misconduct of a student in an examination, the result of the student shall be kept in reserve. Even if such a result has been inadvertently declared, the University may withdraw/cancel the result even after the declaration. In such case the University shall be competent for asking the mark-sheet back from the concerned student, if any.”

Any question arises for the interpretation of these rules; the decision of the Vice-Chancellor shall be final and binding to all concerned.